

CAREER AND ENTERPRISE SAMPLE EXAMINATION STAGE 3

Section 7 of the New WACE Manual: General Information 2006–2009 outlines the policy on WACE examinations.

Further information about the WACE Examinations policy can be accessed from the Curriculum Council website at http://newwace.curriculum.wa.edu.au/pages/about_wace_manual.asp.

The purpose for providing a sample examination is to provide teachers with an example of how the course will be examined. Further finetuning will be made to this sample in 2008 by the examination panel following consultation with teachers, measurement specialists and advice from the Assessment, Review and Moderation (ARM) panel.







Western Australian Certificate of Education, Sample External Examination Question/Answer Booklet

CAREER AND ENTERPRISE WRITTEN PAPER	Please place your student identification label in this box
STAGE 3	
Student Number: In	figures

Time allowed for this paper

Reading time before commencing work: Ten minutes Working time for paper: Three hours

Material required/recommended for this paper

In words

To be provided by the supervisor

This Question/Answer Booklet

To be provided by the candidate

Standard items: Pens, pencils, eraser or correction fluid, ruler, highlighter

Special items: Portfolio

Important note to candidates

No other items may be taken into the examination room. It is **your** responsibility to ensure that you do not have any unauthorised notes or other items of a non-personal nature in the examination room. If you have any unauthorised material with you, hand it to the supervisor **before** reading any further.

Structure of this paper

Section	Suggested working time	Number of questions available	Number of questions to be attempted	Marks	%
ONE	90 minutes	8	8	100	50
TWO	90 minutes	2	2	50	50
[Total marks] 150					

Instructions to candidates

- 1. The rules for the conduct of Curriculum Council examinations are detailed in the *Student Information Handbook*. Sitting this examination implies that you agree to abide by these rules.
- 2. Write your answers in the Question/Answer Booklet using a **blue or black ballpoint or ink pen**. It is recommended that you **do not use pencil**.
- Spare answer pages may be found at the end of this booklet. If you need to use them, indicate in the original answer space where the answer is continued (i.e. give the page number).
- 4. Information for Questions 5–10 has been repeated on a removable information sheet which is inserted into the front of this booklet so that you can refer to it more easily while answering the questions. Do not write your answers on the information sheet. The information sheet is **not** to be handed in with your answers.

SECTION ONE: SHORT ANSWER

3

n this section	there are FIG	HT (8) auestion	s Answer A	I I augetione

	estion 1	s section [100 marks]. then you make the transition from education/training to
work	Κ.	
		is important in this job, and show how you have of settings as indicated in the table below.
	COMPLETE THREE (3) SETTING	SONLY
	The EMPLOYABILITY SKILL I hav	ve chosen is:
	SETTING	HOW YOU DEMONSTRATED THAT SKILL
	Community/family	.05
	Interests/recreational activities	
	Education and training	Ò
	Work (paid/unpaid)	
	Voluntary work	
		[6 mark
		outlined in part a, is important in your chosen job. Identifications their importance in the job you have chosen.
	The skills I will discuss are	
	and	

AREER AND ENTERPRISE STAGE 3 4	SAMPLE EXAM
	FC manufac
estion 2 Explain four (4) things an applicant aims to achieve in an interview.	[6 marks
Explain four (4) things an applicant aims to achieve in an interview.	[4 marks

(b)	In an interview situation, explain how an applicant can demonstrate a positive, willing attitude in the way they act or say things, not just the words they use?
	[4 marks

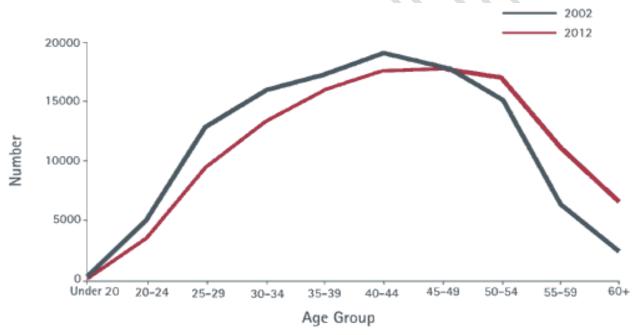
5

Use the graph to answer the following question:

GRAPH SHOWING

Number of people in the workforce in age groups

2002 and 2012



[From: Australian Public Service Commission, 2003]

(a) Describe three (3) age-related workplace trends that are illustrated in the graph above

Identify three (3) strategies an <u>employer</u> could put in place to age demographics for the future?	to remain competitive given the	
ago domograpinos for the fataro.	[3 marks]	
	1	
	Identify three (3) strategies an employer could put in place age demographics for the future?	

7



[© 2007 John Klossner, www.jklossner.com]

(c) (i) Identify the career management issues raised in the above cartoon	[2 marks

employability as you get older.	[6 marks
	[o mamo
	
Question 4	
Read the information in the box below, and then answer the question which follows	
Read the information in the box below, and then answer the question which follows	S.
Read the information in the box below, and then answer the question which follows 'The world of work is changing rapidly and there is a corresponding shift in jobs a	
'The world of work is changing rapidly and there is a corresponding shift in jobs a occupations. Young people are set to enter workplaces where:	
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AMPLE EXAM 9	CAREER AND ENTERPRISE STAGE
lestion 5 Explain four (4) main elements of a managem	ent style which you feel would suit your futur
job/career direction. Why do you feel comforta	able working in this style. [4 mark
	[4 mark
	72,
.02	
If you had the apportunity to gain a job in your	r desired future work/coreer entine, would ve
If you had the opportunity to gain a job in your consider working in a management style differ	
your response.	[4 mark

(a)	What does the cartoon above suggest about the value/importance of workplace processes and procedures constantly to maintain efficiency and production?	es reviewing
	processes and procedures constantly to maintain emclency and production:	[4 marks]
/		
2		

(b)	Outline and explain two (2) processes/procedures which an employer could introduce to maintain efficiency and production.
	[4 marks]
(c)	Give an example of an organisation which uses creative and dynamic workplace practices to optimise efficiency, production, and profitability. Describe and explain the practises used. [6 marks]

Read the extract, and then answer the following questions:

'When he left school, Brendan trained and worked as a floor/wall tiler, but his passion was recreational scuba-diving. After receiving an unexpected inheritance, he opened a recreational diving business, but struggled financially in the off-season. Brendan also started a pool repair business, where he used dive gear to fix cracks in pools/spas, without the owners having to empty them—saving money and water for the owners, and solving his off-season money problems.'

	Identify three (3) lessons you could learn with regard to career management from Brendan's story.	
	Dielidan's Story.	[6 marks]
		+-1
		
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7		
(b)	Give an example from your life of when you have handled failure, or an unexpected outcome, and how you managed the situation. What did you learn about yourself ability in handling these events?	ed and your
		[6 marks]
7		[6 marks]
		[6 marks]

	What support mechanisms will you put into place in your future career management plan, to cope with unexpected eventualities? Explain.
,	[4 marks]
	
	stion 8
	the following statement and then answer the questions which follow.
Gre	en, smart, productive, comfortable, attractive, secure and flexible workplaces, facilitating
bot	n technological and human capital, are the way of the future.
	o what extent are the workplaces of today environmentally aware? Discuss the role of
6	environmental awareness in the workplace in the future. [8 marks]
	[Strictles]
	78
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	<u> </u>

END OF SECTION ONE

SECTION TWO: EXTENDED ANSWER

In this section, there are TWO (2	2) questions. Answer BOTH questions.	
Allow approximately 90 minutes	for this section [50 marks].	
Question 9 Write a script for a job interview. make the transition from educati	The interview will be for a job that you may apply for on/training to work	when you
		[25 marks]
Specific job you would be seekir	ng	7)
The interview script should conta	ain:	
(a) PREPARATION	Documents and information, personal and logistics (may be included as introductory paragraphs)	[10 marks]
(b) THE INTERVIEW ITSELF	Questions and responses	[10 marks]
(c) NON-VERBAL	Body language and non-verbal aspects of the interverbal process or in a separate section	view
	Soparate Section	[5 marks]
		 -
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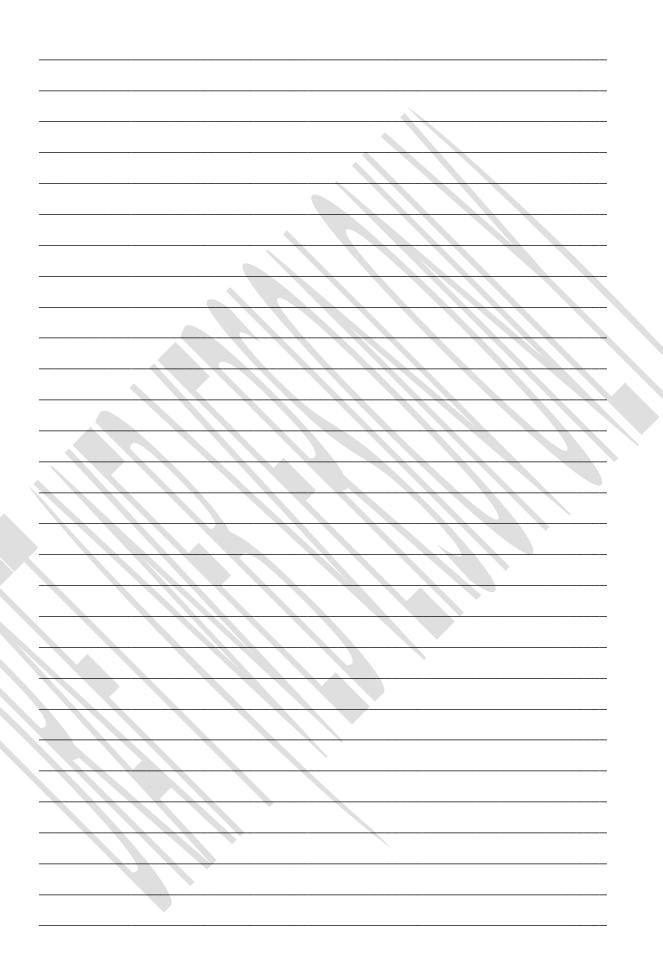
SAMPLE EXAM	17	CAREER AND ENT	ERPRISE STAGE
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		2-/	
	/b_		
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Consider the following statement and then answer the question that follows.

'There are serious ethical and economic realities when developed countries use third world labour to maximise their efficiency and productivity.'

18

Discuss this statement. In your response you need to consider:



ACKNOWLEDGEMENTS

SECTION ONE

Question 3a: Graph from: Australian Public Service Commission. (2003). *Productive and*

safe workplaces for an ageing workforce. Retrieved August, 2007, from

http://www.apsc.gov.au/publications03/maturecomcare2.htm. © Commonwealth of Australia. Reproduced by permission.

Question 3b: Cartoon from: Klossner, J. (n.d.). John Klossner cartoons. Retrieved

August, 2007, from http://jklossner.com/.

Question 6: Cartoon text from: Ensemble Workforce Solutions. (n.d.). [Advertisement].

Retrieved August, 2007, from Workforce Management Magazine website: http://www.workforce.com/tools/whitepapers/HCM_TechBrandingAlterTalen

tLandscape.pdf.